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Building Committee Minutes 9/4/2012

**TOWN OF ARLINGTON
MINUTES
COMMITTEE MEETING
PERMANENT TOWN BUILDING COMMITTEE
Tuesday, September 4, 2012**

PRESENT: Adam Chapdelaine, Mark Miano, Diane Johnson, John Maher, John Cole, Alan Reedy

ABSENT: Suzanne Robinson, Jeff Thielman, Michael Boujoulian

GUESTS: Capt. Flaherty, Police Department
Eric Ammondson, Ammondson Architects
Brian DeFillipis, PMA

Meeting was called to order at 7:25pm

1. Project Update. Mr. Ammondson gave a summary of the progress to date. The contractor's latest schedule has a completion date of 2/27/13. The project is on schedule for this date. Submittals are ongoing and over 50% complete. Stucco demolition is nearly complete. Waterproofing of stucco wall areas is ongoing and plaster work is ready to begin. Roofing and metal flashing work is underway. Masonry demolition is to begin shortly. Demolition of the front entry pavement and archway is ongoing.

2. Review of the construction process. Mr. Ammondson reported that SGH has been providing support as needed and will start a daily presence next week. Mr. Ammondson reported that he is pleased with the quality of the construction work but that the paperwork and communication process needs improvement. APD reported there have been some communication issues with the contractor, particularly regarding the recent temporary closure of the front entrance. The APD has requested temporary signage and has asked the AHA to temporarily increase the plaza lighting during the entrance closure.

3. The APD asked the PTBC to consider funding the replacement of window treatments for the building. The project includes the removal and reinstallation of the existing blinds which are in poor condition. Ammondson has issued a specification to WES to price providing new blinds. Once a proposal is received, M. Miano will review the proposal and possibly get a second price.

4. The PTBC approved payment of APD overtime during the infrared scan of the roof.

5. Next meeting 9/18/12 at 6:00pm, at the Community Safety Building Community Room.

Meeting minutes approved 8/7/2012

Respectfully submitted,

Adam Chapdelaine